

**Scrutiny work programme  
Essential Reference Paper B**

**Community Scrutiny Committee work programme 2011/12 and into 2012/13**

Still to be scheduled: Implications of Localism Bill

meeting	date	topic	Contact officer/lead	Next Exec
<b>THIS</b>	<b>CIVIC YEAR</b>			
<b>Member consultation</b>	on-line during NOV	<ul style="list-style-type: none"> <li>• 2012/13 Proposed Service Options</li> </ul>		
3 in 11/12	22 Nov 2011  Report deadline 9 Nov	<ul style="list-style-type: none"> <li>• Report from Health Eng Panel</li> <li>• <b>Request to receive a report: 'Review of community grants'</b></li> <li>• Interim report from Community Safety review task &amp; finish group</li> <li>• Equality Scheme – update</li> <li>• Service Plan monitoring Apr 2011 – Sept 2011 (Community only)</li> <li>• Healthcheck through to Sept 2011</li> <li>• Work programme</li> </ul>	<ul style="list-style-type: none"> <li>• Chairman of Panel</li> <li>• To be agreed</li> <li>• Brian Simmonds and T&amp;F Chairman</li> <li>• Will O'Neill/Mekhola Ray</li> <li>• Lois Prior/Dave Cooper</li> <li>• Lorna Georgiou/Karl Chui</li> <li>• Marian Langley</li> </ul>	06 Dec 2011 10 Jan 2012 07 Feb 2012
<b>JOINT SCRUTINY</b>	17 Jan 2012	<ul style="list-style-type: none"> <li>• 2012/13 Budget items</li> <li>• Residents' Survey - results</li> </ul>		
<b>JOINT SCRUTINY</b>	14 Feb 2012	<ul style="list-style-type: none"> <li>• 2012/13 Service Plans</li> <li>• 2011/12 Estimates and Future targets</li> </ul>		
4 in 11/12	28 Feb 2012  Report deadline 15 Feb	<ul style="list-style-type: none"> <li>• Report from Health Eng Panel</li> <li>• Leisure Contract – year 3</li> <li>• East Herts Housing Strategy 2011 – 2014 annual monitoring of progress on action plan</li> <li>• Final report from Community Safety review task &amp; finish group</li> <li>• East Herts Sustainable Communities Strategy – <i>the specific strand for scrutiny to be confirmed</i></li> </ul>	<ul style="list-style-type: none"> <li>• Chairman of Panel</li> <li>• Invite SLM</li> <li>• Claire Bennett</li> <li>• Brian Simmonds and T&amp;F Chairman</li> <li>• Will O'Neil/Mekhola Ray (George Robertson)</li> </ul>	06 Mar 2012 22 May 2012

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		<ul style="list-style-type: none"> <li>• Healthcheck through to Dec 2012</li> <li>• Work programme 2012/13</li> </ul>	<ul style="list-style-type: none"> <li>• Lorna Georgiou/Karl Chui</li> <li>• Marian Langley</li> </ul>	
<b>meeting</b>	<b>date</b>	<b>topic</b>	<b>Contact officer/lead</b>	<b>Next Exec</b>
<b>NEXT</b>	<b>CIVIC YEAR</b>			
1 in 12/13	12 June 2012  Report deadline 30 May	<ul style="list-style-type: none"> <li>• Report from Health Engagement Panel</li> <li>• End of financial year annual report for Hertford Theatre</li> <li>• Service Plan monitoring Oct 2011 – March 2012 (Community only)</li> <li>• Healthcheck through to March 2012 (which includes relevant 2011/12 Out-turns and 2012/13 Targets)</li> <li>• Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>• Chairman of the Panel</li> <li>• Head of Service/Lead Officer</li> <li>• Ceri Pettit/Dave Cooper</li> <li>• Lorna Georgiou/Karl Chui</li> <li>• Marian Langley</li> </ul>	10 July 2012 7 Aug 2012 4 Sept 2012

**The four principles of good public scrutiny:**

- *provides 'critical friend' challenge to executive policy-makers and decision-makers*
- *enables the voice and concerns of the public and its communities*
- *is carried out by 'independent-minded governors' who lead and own the scrutiny role*
- *drives improvement in public services*

**Currently within East Herts Council, the criteria for selecting issues:**

For the Scrutiny Committee to select an issue to review, it must meet all of the following criteria:

- Of local, and preferably current, concern
- Linked to the council's corporate objectives
- Capable of being influenced by this committee
- Of manageable scope – focused rather than too wide ranging
- Of sufficient scope to warrant a scrutiny review – not something that can be easily fixed by meeting with the service provider
- Not being scrutinised elsewhere (eg another Scrutiny Committee)

At the last scrutiny evaluation there was a feeling, in the light of the current economic climate and limited resources, that there should also be some consideration given to

- areas where significant costs might be incurred or could be saved
- minimising the level of risk associated with the topic/issue
- the length of time since the topic was last reviewed.